

**ELIZABETHVILLE BOROUGH  
COUNCIL MEETING  
MINUTES**

**November 14, 2016**

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The Elizabethtown Borough Council met on November 14, 2016 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge, Gary Shadle, Rodney Spicher. Fred Renn was absent.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor. Mayor Challenger was absent.

Guests: Lori Henninger, Bicentennial Committee; Michelle & Chris Engle, Residents; Donald Shutt Jr. EMC.

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**Approval of Minutes:** Motion made by Dennis Henninger, seconded by Rodney Spicher to approve the meeting minutes of October 10, 2016 as presented. Motion carried.

President Facinelli recognized Lori Henninger, Elizabethtown Bicentennial Committee. Council was presented with an outline for a Wine Tasting Event proposed to be held in the Borough Park on August 12, 2017. The event is one of the activities being planned for the celebration. The proposal identifies but is not limited to a designated area for the wine tasting, age requirement (21 and older), Penna. Liquor Control Board permits, insurance requirements of the vendor and security.

Borough Council gave their approval to hold the event and authorized Linus Fenicle, Borough Solicitor; to proceed with an amendment to **Chapter 16- Parks and Recreation** allowing one-day exceptions to the alcoholic beverages restriction.

President Facinelli next recognized Michelle and Chris Engle who reside at 427 West Main Street. They advised Council that there is standing water in their yard and feel it may be a result of a broken storm drainage pipe on the neighbor's property. Council was questioned about their responsibility with the problem that started back in 2007.

Meeting minutes from 2007 and 2008 were researched.

- The owners at that time (Rich and Debra Reiner) met all the necessary set-backs of the Dauphin County Sub-Division and Land Development Ordinance.
- Mr. Reiner requested Council's permission to connect his storm drainage pipe to the existing storm drainage inlet along Apple Avenue.
- Upon Council's directive the Borough's Engineer (Raudenbush Engineering Inc); reviewed the site, they approved and advised the connection providing the run-off is the same and there is no increase to the storm water flowing into the inlet pipe.
- After further discussion, Council advised both parties to consult with a real estate attorney as there may be rules and laws pertaining to property development that Council was not aware of.
- All parties involved received correspondence detailing set-back regulations and the engineers' opinion.

Review of Correspondence: Call Report -Reliance Hose Company

**COMMITTEE REPORTS:**

Streets & Maintenance – J. Facinelli reported the leaf collection machine is temporarily out of service; the engine was sent to Hoffman’s Outdoor Power and Repair to be fixed. Monthly maintenance report distributed to council.

Police & Safety – Donald Shutt Emergency Management Coordinator for the Borough advised council that he is serving on the Bicentennial Logistic Committee. This committee is responsible for emergency detours, traffic control and permits for all of the events. Official notification was received from the Commonwealth of Pennsylvania confirming Donald Shutt’s appoint as Emergency Management Coordinator for Elizabethville Borough.

Codes Enforcement Officer - Monthly report distributed to all council members.

Building, Lighting & Grounds – Nothing to report at this time.

Water, Refuse & Sewage – D. Henninger reported Brandon Craig, operator at the Elizabethville Area Authority resigned from his position; the Authority will be advertising the job. The Authority is experiencing issues with the operation of the Smith Street Pumping Station, resulting in overflows. A special meeting to discuss the Authority’s options is scheduled with Department of Environment Protection (DEP). A grant application of \$365,000 was filed with the Pa Small Water & Sewer Program for the replacement of the Spruce Street Water line.

Planning & Development – Nothing to report at this time.

Budget & Finance – Covered under New Business

Park & Recreation – Monthly report distributed to council.

COG – Nothing to report at this time.

Insurance.– Nothing to report at this time.

Personnel – Nothing to report at this time.

IT – Nothing to report at this time.

Mayor’s Report: Nothing to report at this time.

Solicitor’s Report – Nothing further to report.

Engineer’s Report – Nothing to report at this time.

**UNFINISHED BUSINESS:**

Civil Defense Siren – R. Spicher attended the Fire Company meeting to discuss the cost of replacing the civil defense siren. The members feel the siren is a necessary part of public safety in the Borough and would like to see it replaced.

**Dog Ordinance:** Motion made by Rodney Spicher, seconded by James Lodge to advertise the amended Dog Ordinance for adoption at the December 12, 2016 meeting as presented. Motion carried.

**2017 Proposed Budget:** Motion made by Dennis Henninger, seconded by Rodney Spicher to advertise the 2017 proposed budget for adoption at the December 12, 2016 Meeting. The budget does not reflect any tax increase. Motion carried.

NEW BUSINESS:

**Appointment Area Authority Board Member:** Motion made by Rodney Spicher seconded by Dennis Henninger to appoint Tammy Keisling to serve as a board member on the Elizabethville Area Authority for a five (5) year term effective November 14, 2016. Motion carried.

**Invoice - Elizabethville Area Authority:** Motion made by Rodney Spicher, seconded by James Lodge authorizing payment of an invoice from the EAA for \$311.96, the invoice relates to authority employee costs associated with the Borough Fall Clean-up Day, October 1, 2016 as presented. Motion carried.

Elizabethville Borough currently has lease agreements in place for the use of the baseball fields, and swimming pool. Each lease identifies and caps utility costs that the Borough (Lessor) will be responsible to pay. Over the years those costs have increased considerable.

**Utility Costs for Lessee:** Motion made by Mandy Carl, seconded by Rodney Spicher to review the utility costs identified on all lease agreements and reduce or eliminate the Borough's responsibility for those expenses. Motion carried.

**Lentz Electric, Inc. Proposal:** Motion made by Gary Shadle, seconded by Dennis Henninger authorizing Council President to sign a proposal of \$533.00 from Lentz Electric, Inc. Proposal covers labor and materials to install overhead tri-plex wire from concession stand roof. Motion carried.

**Reliance Hose Co # 1 Fire Tax Agreement:** Motion made by Rodney Spicher, seconded by James Lodge authorizing Council to enter into an agreement with Reliance Hose Company No. 1; for the purpose of providing fire protection service to the Borough; the Borough agrees to pay annually to the Fire Company an amount equal to all taxes collected from a .47 mills fire protection tax. Motion carried.

REVIEW OF FINANCIAL REPORTS:

Motion made by Dennis Henninger, seconded by Mandy Carl to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger, (yes); J. Lodge (yes); G. Shadle, (yes) R. Spicher (yes); Motion carried.

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| Total Revenue      | \$ 28,302.00 |
| Total Expenditures | \$ 18,105.00 |

**Adjourn:** Meeting adjourned at 8:40 pm.

Respectively submitted,



Peggy P. Kahler  
Borough Secretary