

**ELIZABETHVILLE BOROUGH COUNCIL
REORGANIZATION MEETING
MINUTES
JANUARY 3, 2022**

Elizabethville Borough Council met on January 3, 2022 in the Municipal Building at 68 South Moore Street, Elizabethville. Mayor Jamie Margerum (who had been sworn in prior to the Reorganization meeting) called to order the Reorganization Meeting at 7:00 pm. followed by the Pledge of Allegiance.

Swearing in of New Officials had been done prior to the Reorganization Meeting. Doug Charles, Kyle Groff, Elizabeth Groff and Patrick Welker took their seats on Elizabethville Council.

Roll Call:

Roll call taken with the following present: James Facinelli, Kenneth Strine, Michael Crosby, Elizabeth Groff, Doug Charles, Patrick Welker and Kyle Groff.

Attendance: Mayor Jamie Margerum; Denise Spickler, Secretary; Matt Schaffner, Maintenance Supervisor.

Nomination and election for Council President- Mayor Jamie Margerum conducted the election of Council President and Council Vice President.

Council President- Motion made by Michael Crosby, seconded by Kyle Groff to appoint James Facinelli as Council President. There were no other nominations. **Motion carried.**

Council Vice-President- Motion made by James Facinelli, seconded by Kenneth Strine to appoint Kyle Groff as Vice President of Council and co-signer of all accounts. There were no other nominations. **Motion carried.**

Approval of Agenda Items 7 through 11

7. Borough Right to Know Officer- Motion made by Kenneth Strine, seconded by Doug Charles to appoint Denise Spickler as Right to Know Officer. **Motion carried.**

8. Borough Solicitor- Motion made by Kyle Groff, seconded by Michael Crosby to appoint Linus Fenicle, Reager and Adler, PC as Borough Solicitor. **Motion carried.**

9. Borough Engineer- Motion made by Kyle Groff, seconded by Michael Crosby to appoint Lehigh Engineering as Borough Engineer. **Motion carried.**

10. Borough Sewage Enforcement Officer- Motion made by Kenneth Strine, seconded by Michael Crosby to appoint Brian McFeaters as Borough Sewage Enforcement Officer. **Motion carried.**

11. Borough Auditor- There will be no Borough Auditor appointed at this time.

12. Resolutions A through G

A. Resolution 2022-02 Chief Administrative Officer of the Non-Uniformed Pension Plan-Motion made by Michael Crosby, seconded by Patrick Welker to approve Resolution 2022-02 appointing Denise Spickler as Chief Administrative Office of the Boroughs Pension Plan. **Motion carried.**

B. Resolution 2022-03 Volunteer Emergency Management Officer- Motion made by Patrick Welker, seconded by Kenneth Strine to approve Resolution 2022-03 appointing Don Shutt as the Boroughs EMC. **Motion carried.**

C. Resolution 2022-04 Chairman vacancy Board- Motion made by Michael Crosby, seconded by Patrick Welker to approve resolution 2022-04 appointing Tim Matter as chairman of the vacancy board. **Motion carried.**

D. Resolution 2022-05 Flood Plain Administrator- Motion made by Kyle Groff, seconded by Doug Charles to approve resolution 2022-05 appointing Lehigh Engineering as the Boroughs Flood Plain Administrator. **Motion carried.**

E. Resolution 2022-06 Tax Collector Fees- Motion made by Doug Charles, seconded by Michael Crosby to approve resolution 2022-06 setting the Tax Collector fees. **Motion carried.**

F. Resolution 2022-07 Fees for Pavilion Rental- Motion made by Kyle Groff, seconded by Kenneth Strine to approve resolution 2022-07 setting the rental fees for pavilion rental. **Motion carried.**

G. Resolution 2022-08 Appoint Borough Secretary/Treasurer- Motion made by Doug Charles, seconded by Elizabeth Groff to approve resolution 2022-08 approving Denise Spickler as Borough Secretary/Treasurer. **Motion carried.**

13. C.M. High Inc. – Traffic Light Maintenance Service- Motion made by Michael Crosby, seconded by Kyle Groff. **Motion carried.**

14. Pa. State Association of Boroughs membership and Association Dues- Motion made by Elizabeth Groff, seconded by Michael Crosby. **Motion carried.**

15. Association of Mayors of the Borough of Pennsylvania- Motion made by Doug Charles, seconded by Kenneth Strine. **Motion carried.**

16. Advertise regular meeting dates for 2022- Motion made by Doug Charles, seconded by Elizabeth Groff. **Motion carried.**

17. Building Inspector Underwriters (BIU)- Motion made by Kyle Groff, seconded by Kenneth Strine. **Motion carried.**

Adjourn- Motion made by Michael Crosby, seconded by Doug Charles to adjourn the meeting at 7:18 pm. **Motion carried.**

Respectively submitted,

Denise M. Spickler
Borough Secretary