

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

September 9, 2019

The Elizabethville Borough Council met on September 9, 2019 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: James Facinelli, Tim Matter, Fred Renn, Gary Shadle, Rodney Spicher. Mandy Carl and Dennis Henninger were absent.

Also present: Linus Fenicle, Solicitor; Peggy Kahler, Secretary; Debra Goudy, Code Enforcement Officer; Donald E. Shutt Jr, NDC4 Reginal EMA; Matt Schaffner, Maintenance Supervisor; E. Engle, Mayor.

Guests: None

Approval of Minutes: Motion made by Tim Matter, seconded by Fred Renn to approve the Regular Meeting Minutes of August 12, 2019 as presented. **Motion carried.**

Review of Correspondence: No further action.

No Public Comment:

COMMITTEE REPORTS:

Streets & Maintenance – **J. Facinelli** advised Council that Matt and Doug rebuilt the leaf collector box. The repairs were extensive; welding joints, replacing metal and repainting the unit. Doing the work in house saved the Borough a substantial amount of money. There are a least four more trees in the park that need to be removed and or trimmed. Monthly maintenance report distributed to all council members.

Personnel & Safety – **R. Spicher** advised Council that advertising in the Upper Dauphin Sentinel for the Secretary position resulted in one resume. The position will be advertised on an employer's website; INDEED.com.

Northern Dauphin County 4 Reginal – **D. Shutt** reported PSAB has no legal knowledge with attaching Christmas lights and decorations to utility poles. **R. Spicher** and **D. Shutt** attended an Active Shooter Drill Meeting at the Upper Dauphin Middle School. D. Shutt suggested Council members be trained in traffic control so they could assist with drills of this nature.

Codes Enforcement Officer – Monthly report was distributed to all Council Members.

Building, Lighting & Grounds – **T. Matter** presented a picture of the street signs at **Park Dr.** One sign faces North to South and the other faces East to West. In the event of an emergency would the unit responding be confused by the signage? Don Shutt will check on the options of re-naming one of the streets. JH Rissinger and Son’s installed a new metal roof on the pool bath house.

Water, Refuse & Sewage – **P. Kahler** reported the Borough Clean-up Day is scheduled for September 28, 2019, 8:00am to 12:00pm. Help is needed. The Authority is meeting with DEP next week to discuss the option of keeping the sewage overflow valve in place at the Smith Street Pumping Station.

Planning & Development – **J. Facinelli** advised Council that a UCC permit is required to build a pavilion with cement pad to house the cannons after the restoration is complete. The permit requires a stamped architectural drawing. Gary Grim and Mark Chudley both donated their services to provide the Borough with a stamped architectural drawing. A thank you note will be sent.

Budget & Finance – **R. Spicher** reported the Committee prepared a preliminary budget for 2020, which reflects a \$91,000 deficit. If that amount cannot be reduced, Council will need to decide if they want to increase taxes, make further budget cuts or transfer funds from the reserve account. The Committee will be looking for a motion to advertise the budget at the October Meeting.

Park & Recreation – **M. Carl** distributed the monthly report to Council via email.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

IT – **E. Engle** reported he posted on facebook the Halloween Parade, Trick or Treat and the Secretarial Position.

Mayor’s Report: – Nothing to report at this time.

Solicitor’s Report – Council advised the Solicitor several letters were sent to the property owner of 121 West Main Street regarding failed storm water ponds that are effecting the Borough roadway.

121 West Main Street: Motion made by Rodney Spicher, seconded by Fred Renn authorizing the Borough Solicitor to send a letter to Ameer Farhat (owner - **121 W. Main Street**), regarding two storm water ponds at the rear of the property. Both ponds need to be repaired and functioning correctly to avoid the water runoff into Maple Avenue. **Motion carried.**

Engineer’s Report – Nothing to report at this time.

Borough Engineer will contact Grosser to get his bonding requirements in place.

UNFINISHED BUSINESS:

Employee ID Cards – Draft being reviewed.

NEW BUSINESS:

Local Share Municipal Grant 2018-53: Motion made by Fred Renn, seconded by Gary Shadle to authorize a payment request from the Local Share Municipal Grant No 2018-53 in the amount of 14,492.00 for the Elizabethville Area Authority. The invoices are all related to the Smith Street Pumping Station. **Motion carried.**

Trick or Trot 5K Run: Motion made by Rod Spicher, seconded by Fred Renn authorizing the Upper Dauphin Area Trojan Education Foundation, to hold a 5K run/walk on October 26, 2019; and to close Borough Streets that will be involved in the race course. Borough Maintenance Truck will be used as a “follow” vehicle. **Motion carried.**

Non-Uniformed Employee Minimum Municipal Obligation: Motion made by Fred Renn, seconded by Gary Shadle to approve the 2020 Minimum Municipal Obligation for the non-uniformed employees’ pension plan. **Motion carried.**

Chapter 15, Part 4 Parking Regulations Council discussed the confusion with the wording, specifically with **Ordinance No. 336**, Moore Street. Code Officer will re-write the amendment and send to solicitor for review.

REVIEW OF FINANCIAL REPORTS:

Motion made by Rodney Spicher, seconded by Fred Renn to accept the Financial Reports as presented. Roll Call vote: J. Facinelli (yes); T. Matter (yes); F. Renn (yes); G. Shadle (yes); R. Spicher (yes). **Motion carried.**

Total Revenue	\$ 41,999.74
Total Expenditures	\$ 24,811.57

Adjourn: Motion made by Rod Spicher, seconded by Fred Renn to adjourn the meeting at 7:45pm. **Motion carried.**

Respectively submitted,



Peggy P. Kahler
Borough Secretary