

**ELIZABETHVILLE BOROUGH COUNCIL MEETING MINUTES**  
**ELIZABETHVILLE PENNSYLVANIA**  
**July 11, 2011**

The Elizabethtown Borough Council met on July 11, 2011 in the Municipal Building at 14 South Market Street in Elizabethtown. President Gary Shadle called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

**ROLL CALL:**

Roll call taken with the following present: James Facinelli, Stuart Margerum, Timothy Motter, Gary Shadle, Russell Snyder Jr. Brian Stahl and James Lodge were absent.

**ALSO PRESENT:** Linus Fenicle, Solicitor; Peggy Kahler, Secretary; Michelle Henninger, Codes Enforcement Officer; Timothy Matter, Mayor.

**GUESTS:** None

**Approval of Minutes:** Motion made by James Facinelli, seconded by Russell Snyder Jr. to approve the minutes of June 13, 2011 as presented. Motion carried.

**ACKNOWLEDGEMENT OF GUESTS:**

**REVIEW OF CORRESPONDENCE:**

All general correspondence was reviewed and made available to council. No Further action required.

**COMMITTEE REPORTS:**

Streets & Maintenance – Councilman S. Margerum reported two bids were received for the 2011 paving overlay project. The first one opened was from Meckley’s Limestone Products in the amount of \$36,484.00. The second bid was from Eastern Industries, in the amount of \$33,580.00.

**Paving Project 2011:** Motion made by Stuart Margerum, seconded by James Facinelli, to have Catherine Hoover, Raudenbush Engineering: review the bids, and award the project to the most responsible bidder. Motion carried.

Police & Safety – Nothing to report.

Code Enforcement Officer – Report on file.

Building, Lighting & Grounds – Russell Snyder Jr. reported; new storm doors were installed in the borough office. New steel exterior doors should arrive in 3-4 weeks. Mrs. Biddle’s tree limbs have been trimmed and removed from the roof borough building’s roof.

Water, Refuse & Sewage – Nothing to report.

Planning & Development – Nothing to report.

Budget & Finance – Nothing to report.

Park & Recreation – Councilman T. Motter reported that seven (7) dead trees will be removed from the borough park in preparation for the re-planting of trees scheduled in September. The UDRA has scheduled a free concert in the park on July 16, 2011.

Insurance – Nothing to report.

Upper Dauphin Tax Representative – Nothing to report.

COG – Representative Position - Vacant.

Personnel – Nothing to report.

Mayor’s Report – Nothing to report.

Solicitor’s Report – Nothing to report.

Engineer’s Report – Catherine Hoover reviewed a drainage issue on Vine Street; a storm drainage pipe will be replaced before the paving project begins. Jo’s Jo’s parking lot is being resurfaced the area was reviewed to make recommendations to prevent storm water run-off issues.

UNFINISHED BUSINESS: Nothing pending.

NEW BUSINESS:

A letter will be sent to Hoover-Boyer Funeral Home requesting the owner to complete a Drive-way Permit application, and to submit details for the construction/paving project that was completed at 109 W. Main Street. The Streets Committee will review the area.

**Delinquent Per Capita Taxes:** Motion made by James Facinelli, seconded by Timothy Motter to contract with J. P. Harris Associates for the collection of delinquent Per Capita Taxes and Local Service Taxes. Motion carried.

The August 08, 2011 council meeting will be held in the Borough Park. The change of location will be advertised in the Upper Dauphin Sentinel.

REVIEW OF FINANCIAL REPORTS:

Motion made by James Facinelli, seconded by Stuart Margerum to accept the Financial Reports as presented. A roll call vote was taken and the motion carried unanimously.

Total Revenue	\$ 20,915.86
Total Expenditures	\$ 19,435.58

**Executive Session:** Motion made by James Facinelli, seconded by Russell Snyder Jr. to enter into an executive session for personnel matters. Motion carried.

Council out of Executive Session at 7:45 pm.

The meeting was adjourned at 7:46p.m.

Respectively submitted,

Peggy P. Kahler  
Borough Secretary