

ELIZABETHVILLE BOROUGH COUNCIL MEETING MINUTES
ELIZABETHVILLE PENNSYLVANIA
February 14, 2011

The Elizabethtown Borough Council met on February 14, 2011 in the Municipal Building at 14 South Market Street in Elizabethtown. President Gary Shadle called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

ROLL CALL:

Roll call taken with the following present: James Facinelli, James Lodge, Stuart Margerum, Timothy Motter, Gary Shadle, Russell Snyder Jr. and Brian Stahl.

ALSO PRESENT: Linus Fenicle, Solicitor; Peggy Kahler, Secretary; Michael Maurer, Roadmaster; Michelle Henninger, Codes Enforcement Officer; Timothy Matter, Mayor.

GUESTS: Hal Keister, Melissa Stahl, Ronald Romberger, Linda Gonder, Glenda Potter.

Approval of Minutes: Motion made by Timothy Motter, seconded by James Facinelli to approve the minutes of December 13, 2010 as presented. Motion carried.

ACKNOWLEDGEMENT OF GUESTS: President Shadle recognized Hal Keister, who had concerns about the new traffic pattern on Moore Street.

President Shadle next recognized Ronald Romberger who was ordered by District Justice Margerum to appear at the February 14th Council Meeting. The Streets Committee, Code Enforcement Officer and Mr. Romberger will review the property at 223 West Main, and establish a timeframe to have all code violations in compliance.

REVIEW OF CORRESPONDENCE:

All general correspondence was reviewed and made available to council. No further action required.

COMMITTEE REPORTS:

Streets & Maintenance – The Meyer Diamond Snowplow purchased in 2008 sustained considerable damage and was determined to be un-repairable. A claim was file with EMC Insurance Company, the borough received \$3357.40 from the claim. Three different companies were solicited for quotes on plows. A Western Pro-Plan Plow, 9Ft. was purchased from US Municipal Supply Inc. The One-Way signs have been posted on Moore Street. Two traffic signs on Spruce and Franklin Streets were damaged by Southern Refrigerated Transportation Company. The company has compensated the borough for all costs.

Police & Safety – Nothing to report.

Code Enforcement Officer – The borough has approximately 264 rental units, 6 have failed the inspection program. The property at 138 & 140 West Broad Street has failed every code violation on the Landlord/Tenant Check List and a Certificate of Compliance cannot be issued. The owner has been

notified that if he plans to continue renting the property the tenants should vacate until the repairs have been accomplished.

Building, Lighting & Grounds – Nothing to report.

Water, Refuse & Sewage – Nothing to report.

Planning & Development – Nothing to report.

Budget & Finance – Nothing to report.

Park & Recreation – An organization known as the Upper Dauphin Recreation Association (UDRA) has been formed to ensure recreational activities remain in our community. Their first project is to reopen and independently run the Elizabethville Swimming Pool. A contract between the Upper Dauphin Recreation Association and the Elizabethville Borough is being drafted.

Insurance – The borough will advertise for bids for the commercial, workers compensation and employees' liability insurance.

Upper Dauphin Tax Representative – The Dauphin County Tax Collection Committee submitted a request to pass a resolution regarding the new Tax Office.

Resolution 2011-02: Motion made by James Lodge, seconded by James Facinelli approving the Dauphin County Tax Collection Committee to enter into an agreement with Berkheimer Tax Administrator for the collection and administration of income taxes. Motion carried.

COG – Representative Position - Vacant.

Personnel – Nothing to report.

Mayor's Report – Report on file.

Solicitor's Report – All items covered on the agenda.

Engineer's Report – Nothing to report.

UNFINISHED BUSINESS:

Draft – Letter for properties with sanitation issues. Tabled indefinitely.

Non-compliance Landlord Letter- Approved by Solicitor.

NEW BUSINESS:

Discussion on adopting an Accident/Damage Form to be completed when equipment has been damaged; document would become a permanent record of the borough.

REVIEW OF FINANCIAL REPORTS:

Motion made by James Lodge, seconded by Brian Stahl to accept the Financial Reports as presented. A roll call vote was taken and the motion carried unanimously.

Total Revenue	\$ 8,957.49
Total Expenditures	\$ 19,183.69

The meeting was adjourned at 8:10 p.m.

Respectively submitted,

Peggy P. Kahler
Borough Secretary