

**ELIZABETHVILLE BOROUGH COUNCIL MEETING MINUTES**  
**ELIZABETHVILLE PENNSYLVANIA**  
**August 8, 2011**

The Elizabethtown Borough Council met on August 8, 2011 in the Municipal Building at 14 South Market Street in Elizabethtown. President Gary Shadle called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

**ROLL CALL:**

Roll call taken with the following present: James Facinelli, Stuart Margerum, Timothy Motter, Gary Shadle, Russell Snyder Jr. and Brian Stahl. James Lodge was absent.

**ALSO PRESENT:** Linus Fenicle, Solicitor; Peggy Kahler, Secretary; Timothy Matter, Mayor.

**GUESTS:** Melissa Stahl

**Approval of Minutes:** Motion made by Timothy Motter, seconded by James Facinelli to approve the minutes of July 11, 2011 as presented. Motion carried.

**ACKNOWLEDGEMENT OF GUESTS:**

**REVIEW OF CORRESPONDENCE:**

All general correspondence was reviewed and made available to council. No Further action required.

**COMMITTEE REPORTS:**

**Streets & Maintenance –** Councilman S. Margerum reported that the paying overlay project was completed. The abandon rail road tracks on Camp Street have been removed; the surrounding area was graded on a slope to improve water run-off and drainage. Dr. Todd has offered the borough right away on his property for the purpose of installing a drainage pipe which would run parallel to street from the Animal Hospital to the top of Camp Street. The project is scheduled for 2012. The Streets Committee will purchase a Laser Leveling Devise from Restorations Unlimited at a cost of five-hundred dollars (\$500). The invoice will be charged to ‘Tool and Equipment Purchases’.

**Police & Safety –** Nothing to report.

**Code Enforcement Officer –** Brian Stahl reported that a hearing is scheduled for September 14<sup>th</sup> before District Justice Johnson, regarding landlord/tenant issues.

**Building, Lighting & Grounds –** Russell Snyder Jr. reported that the Maintenance Crew will make improvements to the cinder shed by raising the height of the roof and installing a new door. This will create more storage area for equipment during the summer months.

**Water, Refuse & Sewage –** Russell Snyder Jr. reported that Jeff Fetterhoff is the new Chairman for the Elizabethtown Area Authority. Without authorization Eastern Industries filled their water tanker from a fire hydrant on Camp Street; the authority received numerous complaints regarding rusty water. In the future the authority is asking the borough to remind paving contractors that they are not authorize to

open hydrants. Authority personnel have been monitoring the water usage at the swimming pool; 129,000 gallons of water was used in the month of June. Based on the continued high number of gallons being used the authority feels certain the pool has a major leak. The borough received notification that the leak would have to be repaired before any water services would be provided to the pool in 2012.

Planning & Development – Nothing to report.

Budget & Finance – Nothing to report.

Park & Recreation – Councilman T. Motter requested a letter be sent to the Esterline Family concerning a memorial sign for the playground equipment that was donated by the family.

Insurance – Mutual Inspection Bureau (M.I.B.) performed a field survey on the borough’s building and property. New replacement values will be available at a later date.

Upper Dauphin Tax Representative – Nothing to report.

COG – Representative Position - Vacant.

Personnel – Nothing to report.

Mayor’s Report – Mayor Matter suggested we contact one of the TV stations and the local radio station to advertise the borough’s tree planting event.

Solicitor’s Report – Linus Fenicle reported that the Borough Secretary ask him to prepare a form to be used when an employee accepts outside employment. Recommendations to have the employee notify the borough in writing when part time employment has been accepted.

**Part Time Employment:** Motion made by James Facinelli, seconded by Russell Snyder Jr. requiring written notification to council from any part-time or full time employee who secures outside employment. Motion carried.

Engineer’s Report – Nothing to report.

UNFINISHED BUSINESS: Nothing pending.

NEW BUSINESS:

**REVIEW OF FINANCIAL REPORTS:**

Motion made by James Facinelli, seconded by Russell Snyder Jr. to accept the Financial Reports as presented. A roll call vote was taken and the motion carried unanimously.

Total Revenue	\$ 6,570.87
Total Expenditures	\$ 29,040.40

The meeting was adjourned at 8:01p.m.

Respectively submitted,

Peggy P. Kahler  
Borough Secretary