ELIZABETHVILLE BOROUGH COUNCIL

MINUTES

November 13, 2023

The Elizabethville Borough Council met November 13, 2023 at Elizabethville Borough Building 68 South Moore Street, Elizabethville Pa 17023. President Kenneth Strine called the meeting to order at 7 00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Doug Charles, Tim Matter, Elizabeth Groff, Kyle Groff and Kenneth Strine. Not present Patrick Welker and Michael Crosby.

Also present: Mayor Jamie Margerum; Denise Spickler, Secretary; Linus Fenicle, Solicitor; Matt Schaffner, Maintenance Supervisor; Don Shutt, EMC.

Guests: Linda Evens, resident; Dennis Henninger, resident; Peggy Kahler, resident; Lynn Kahler, resident; Marie Herb, resident.

Approval of Minutes- Motion made by Tim Matter, seconded by Kyle Groff to approve the regular meeting minutes for October 9, 2023 meeting. Motion carried.

Guest: Dennis Henninger reported the Elizabethville Authority received one bid from Valley Waste with an increase for a dumpster from eighty five dollars (\$85.00) to ninety five dollars (\$95.00).

Lynn Kahler reported trash at 332 W. Main Street at an abandoned home where the owner is deceased. Letters have been sent to the former occupiers of the residence.

COMMITTEE REPORTS:

Street and Maintenance: K. Strine- Maintenance report has been sent. There was a breakdown with the leaf collector. As soon as part comes in the equipment will be fixed and leaf pick up will resume.

Personnel & Safety: D. Charles- Covered in New Business

Code Enforcement Officer- No report

Building, Lighting & Grounds- No report

Water, Sewage & Refuse-No Report

Planning & Development- K. Strine nothing to report.

Budget & Finance- K. Groff covered in New Business

Parks & Rec- T. Matter contacted Little League concerning field two. He would like to put signs on the field when it is prepped for a game. When it is not in use by the Little League he would like that field open for public use. When the lease is up for the Little League, ask for provisions.

Insurance- E. Groff nothing to report.

COG- no report

Mayors Report-J. Margerum nothing to report.

Solicitor Report- L. Fenicle stated that the permit was submitted for the waterline on Camp Street. The agreement can be signed and passed on to the Water Authority,

EMC Report- D. Shutt reported there is a PSAT training on December 7. And November 16 Hazard Mitigation Plan meeting..

Engineer Report- Nothing to report

UNFINISHED BUSINESS:

NEW BUSINESS:

Approve 2024 Budget for Advertising- Motion made by Kyle Groff, seconded by Timothy Matter to approve the 2024 Budget for advertising. Motion carried.

Mid Penn CD- Motion made by Timothy Matter, seconded by Doug Charles to move two hundred thousand dollars (\$200,000.00) into a CD for six months. Motion carried.

Low Interest CD's- Motion made by Kyle Groff, seconded by Elizabeth Groff to pay penalties on low interest CD's and put them in a higher interest CD. Motion carried.

Executive session for employee reasons- Motion made by Elizabeth Groff, seconded by Doug Charles to enter in executive session at 7:34 pm. For the purpose of discussing employee matters.

Motion carried.

<u>Regular session</u>- Motion made by Timothy Matter, seconded by Kyle Groff to enter regular session. **Motion carried.**

Hire Code Enforcment officer- Motion made by Elizabeth Groff, seconded by Doug Charles to hire Jim Miller for 20 hours a week with no benefits effective November 20, 2023. Motion carried

<u>Secretary/Treasurer Resignation-</u> Motion made by Doug Charles, seconded by Kyle Groff to accept the resignation of Denise Spickler secretary/treasurer effective December 14, 2023. Timothy Matter (No) Kenneth Strine (No). **Motion carried.**

Advertise the Secretry/Treasurer Position- Motion made by Elizabeth Groff, seconded by Timothy Matter to advertise the position on Secretary Treasurer. Motion carried.

COG- Table until January

REVIEW OF FINANCIAL REPORTS:

Motion made by Doug Charles, seconded by Kenneth Strine to accept the financial report as presented. **Motion carried.**

ROLL CALL: E. Groff (yes); K. Strine (yes); K. Groff (yes); D. Charles (yes); T. Matter (yes). M. Crosby (not present), P. Welker (not present)

TOTAL REVENUE

\$ 13,358.87

TOTAL EXPEDITURES

\$ 27,662.01

Adjourn-Motion made by Kyle Groff seconded by Doug Charles to adjourn the meeting at 8:07 pm. Motion carried.

Respectively Submitted,

Denise M. Spickler

Borough Secretary